

## **STRUT DANCE INC NOTICE OF ANNUAL GENERAL MEETING 2020**

**Date:** Monday, 18 May 2020  
**Time:** 6.00pm  
**Venue:** Meeting to be held via Zoom video conference

Due to the consequences of the COVID-19 pandemic, the Annual General Meeting of STRUT Dance Inc. for 2020 will be held by Zoom video conference. The Zoom video conferencing facility is a freely available technology that gives the Members entitled to be heard at a General Meeting, a reasonable opportunity to participate.

Members are encouraged to attend the video conference by computer, tablet or a smartphone through free software readily available at <https://zoom.us/download>.

If you are unable to attend, it is still important for you to vote. Please complete the Proxy Form and return to STRUT Dance (see RSVP below for details) prior to close of business on Friday, May 15, 2020.

Only financial members are eligible to nominate for the Committee of Management or to vote at the meeting.

STRUT Dance's Annual Members Forum, which is usually held immediately after the Annual General Meeting, has been postponed until we are able to meet in person to facilitate discussions.

### **PLEASE RSVP by Monday, 11 May, 2020.**

Please include your first name, surname, an email address and/or phone number. **A confirmation email with a link to the Zoom video conference will be forwarded to you prior to the meeting.**

**Email:** [communications@strutdance.org.au](mailto:communications@strutdance.org.au)  
or PO Box 7011, Cloisters Square WA 6850

Please find attached:

- **Agenda** for the meeting.
- **Draft Minutes** of STRUT Dance Inc's 2019 Annual General Meeting
- **Proxy Form** to complete if you are unable to attend the meeting and would still like your vote to be counted. You must authorise someone who will be in attendance to vote on your behalf.
- **Nomination Form** to complete if you would like to nominate someone to become a Committee Member of STRUT Dance Inc. You must be a current financial member to nominate someone, and you must gain permission from the nominee. The Nomination Form attached must be completed and returned to the STRUT Dance Inc. office no later than **May 11, 2020**.

**AGENDA**  
**ANNUAL GENERAL MEETING 2020**  
Monday, 18 May, 2020 at 6.00pm  
Meeting to be held via Zoom video conference

<b>1</b>	Welcome, Apologies and Proxies
<b>2</b>	Acceptance of Minutes of 2019 Annual General Meeting
<b>3</b>	Chairman's & Director's Reports for 2019
<b>4</b>	Financial Report 2019
<b>5</b>	Election of Committee Members
<b>6</b>	Confirmation of the Auditors for 2020
<b>7</b>	Any Other Business

## **DRAFT MINUTES**

### **STRUT DANCE INCORPORATED 2019 ANNUAL GENERAL MEETING**

**Monday, April 15, 2019, 6.00pm**

**Large Meeting Room  
King Street Arts Centre**

#### **1 Welcome, Apologies & Proxies**

The Chairman welcomed all members to the meeting at 6.09 pm and acknowledged the Whadjuk people of the Noongar Nation, the Traditional Owners of the land upon which the meeting took place.

#### **STRUT Members (including Committee of Management Members and staff) in Attendance:**

Jon Smeulders (Chair), June Moorhouse (Deputy Chair), Michael Murphy (Treasurer), Louis Mostert, Amy Wiseman, Lisa Jackson, Ricky Arnold, Paul Selwyn Norton, Alica Byfield, Sarah Chaffey, Melissa Tan, Serena Chalker, Kynan Hughes, Talitha Maslin.

#### **Apologies:**

Franklin Gaffney; Laura Boynes; Emma Fishwick.

#### **Proxies:**

8 Proxies were received.

Franklin Gaffney nominated Jon Smeulders as Proxy.

Annette Carmichael nominated June Moorhouse as Proxy.

Scott Elstermann, Gabrielle Sullivan (on behalf of Ausdance WA) and

Carly Armstrong nominated Amy Wiseman as Proxy.

Rhiana Katz, Hannah Phillips and Emma Fishwick nominated Alica Byfield as Proxy.

#### **2 Acceptance of Minutes of the 2018 Annual General Meeting**

Moved that the minutes of the 2018 Annual General Meeting held on 29 May, 2018 be accepted:

Moved: June Moorhouse

Seconded: Louis Mostert

Approved unanimously

### 3 **Chairman's & Director's Reports**

The Chairman spoke to his report, detailing the key highlights and challenges during 2018 noting that STRUT had successfully secured ongoing support on local, state and federal levels along with a growing base of donors, and had ended the year with a surplus.

The Chairman thanked the Committee of Management, staff and members for contributing to the successful outcomes for 2018.

The Chairman gave a brief outline of what the various sub-committees – Governance, Financial, Artistic, Development, Public Fund – had been undertaking in the last year.

The Chairman thanked Committee of Management members Amy Wiseman and Lisa Jackson, advising that they would be retiring at this AGM.

The Director's Report for 2018 was tabled to members. The Report detailed the artistic outcomes and achievements and included statistics regarding membership and attendances for all activities. The Director commented on key highlights and challenges for the year including record memberships and record numbers for the Doyle workshop.

The Chairman's Report and the Director's Report were approved:

Moved: Michael Murphy  
Seconded: June Morehouse

Approved unanimously.

### 4 **2018 Financial Report**

The 2018 audited financial statements were tabled to the meeting.

The Treasurer spoke to his report, noting that STRUT Dance had a turnover in 2018 of \$641,379, the majority of which came from Grants. STRUT Dance also recorded donations of \$57,700 in the 2018 calendar year.

STRUT Dance Inc. reported a surplus of \$21,085 for the 2018 year to increase the balance of members' funds in reserves to \$134,189

The Treasurer submitted the Financial Reports for approval.

The Financial Reports were endorsed by the Committee:

Moved: Melissa Tan  
Seconded: Amy Wiseman

Approved unanimously.

The Chairman extended thanks to the Treasurer for his financial stewardship.

#### **5 Election of Committee of Management**

The Chairman reported that Committee of Management members Amy Wiseman and Lisa Jackson were retiring from the Committee.

The Chairman stated that there were three nominations for the STRUT Dance Committee of Management – Sarah Chaffey, Melissa Tan and Emma Fishwick, noting that Ms Fishwick had been co-opted to the Committee since 19 November 2018.

Current Committee of Management member Laura Boynes stood for re-election for a second term.

As there were no further nominations, an election was not required. Sarah Chaffey, Melissa Tan, Emma Fishwick and Laura Boynes were elected unopposed.

The Committee welcomed the new and re-elected members and the Chairman thanked Ms Wiseman and Ms Jackson for their valued contribution to the Committee of Management.

#### **6 Confirmation of the Auditors for 2019**

The Treasurer recommended that WF Dawson & Associates be re-appointed as the 2019 auditors.

Moved: Michael Murphy

Seconded: Kynan Hughes

Approved unanimously.

#### **7 Other Business**

There was none.

The meeting closed at 6.47pm

## PROXY FORM

To the Secretary  
STRUT Dance Inc  
PO Box 7011  
Cloisters Square WA 6850

I am unable to attend the Annual General Meeting of STRUT Dance Inc. on Monday, May 18, 2020, and wish to nominate the following member as my proxy.

Name of proxy: \_\_\_\_\_

Name of Member: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this form to the address below before May 11, 2019.**

**Email:** [communications@strutdance.org.au](mailto:communications@strutdance.org.au)

**Post:** PO Box 7011, Cloisters Square WA 6850

# NOMINATION FORM COMMITTEE MEMBER

## TO BE COMPLETED BY THE NOMINATOR

I, the undersigned member of STRUT Dance Inc., nominate:

\_\_\_\_\_ for a Committee Member of STRUT Dance Inc.

### Proposed by:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## TO BE COMPLETED BY THE NOMINEE

I, \_\_\_\_\_, accept this nomination and agree to stand for election as a Committee Member of STRUT Dance Inc.

Signature: \_\_\_\_\_